

# Home-based Microprocessor Scheduled Process Form

Please fill in the form to draft a scheduled process for approval.

Product Name \_\_\_\_\_  
Date \_\_\_\_\_  
Farm Name \_\_\_\_\_  
Name of person responsible for product \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_  
Telephone/Fax \_\_\_\_\_  
Email \_\_\_\_\_

**Ingredient Listing**—List all ingredients necessary to make your product.

| Ingredient | Descriptors | Measurement or Weight |
|------------|-------------|-----------------------|
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |
| _____      | _____       | _____                 |

**Procedure**—List all steps necessary to make your product.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

Canner type: \_\_\_\_\_ Dial gauge \_\_\_\_\_ Weighted gauge OR \_\_\_\_\_ Water bath canner

Jar type and size: \_\_\_\_\_ half-pints \_\_\_\_\_ pints \_\_\_\_\_ quart