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# Field Day Coordinator

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## VOLUNTEER POSITION DESCRIPTION

Kentucky 4-H/Youth Development Program  
The University of Kentucky Cooperative Extension Service  
The University of Kentucky College of Agriculture

### POSITION TITLE:

Bracken County Field Day Coordinator

### TIME REQUIRED:

Monthly committee meetings for four months prior to Field Day; 3- 4 days (before and after) the Field Day for preparation, setup, and take down.

### LOCATION:

Committee meetings will be held at the Extension office; 1-2 months prior to Field Day, some committee meetings will be held at the host farm.

### GENERAL PURPOSE:

Work with other volunteers to identify programs to be conducted at Field Day; Set up these programs with Extension staff, specialist, and needed volunteers; Coordinate committee to conduct the event.

### SPECIFIC RESPONSIBILITIES:

- + Select host farm
- + Lead committees by assigning task necessary to have a successful event
- + Gather information (evaluate) for improving subsequent events

### QUALIFICATIONS:

- + Willingness to work with committees
- + Interest in providing the public with beneficial information
- + Knowing others interest - putting the right people with the right job
- + Good relationship with farming community

**BENEFITS:**

- + Improved program for the public
- + Better, more timely information provided
- + Chance to develop a program you feel would be helpful

**SALARY:**

Unsalaries; Volunteer.

**MENTOR/SUPERVISING PROFESSIONAL:**

4-H Extension Agent

NAME:

ADDRESS

CITY, STATE, ZIP:

PHONE:

FAX:

E-MAIL:

Volunteer's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_