


FUND RAISER

VOLUNTEER POSITION DESCRIPTION

Kentucky 4-H/Youth Development
The University of Kentucky Cooperative Extension Service
The University of Kentucky College of Agriculture

POSITION TITLE:

Fund Raiser

TIME REQUIRED:

One year or until funding goal is met

LOCATION:

As arranged.

GENERAL PURPOSE:

- + Write grant applications and make contacts with potential donators in order to develop financial resources to improve the development and delivery of Extension programs.

SPECIFIC RESPONSIBILITIES:

- + Research availability of grants and prepare application for specific grants
- + Develop relationships with potential funding resources in the community
- + Maintain relationships with current community funding resources

QUALIFICATIONS:

- + Outstanding writing and communication skills
- + Knowledge of Word Perfect or other word processing software packages

BENEFITS:

- + Provide funding to Extension Office to promote non-biased, research-based information to all residents of the county who cannot attend meeting due to conflicts with jobs and family responsibilities

SALARY:

Unsalared; Volunteer.

MENTOR/SUPERVISING PROFESSIONAL

NAME: Christine Rivera

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Volunteer's Signature _____

Date_____

Agent's Signature_____

Date_____