

DEPARTMENT OF FORESTRY
STANDING AND Ad hoc COMMITTEES
September 16, 2008

- 1. Extension Committee** – The Extension Committee consists of all faculty and professional staff with extension appointments. It is chaired by an extension coordinator appointed by the Department Chair. The responsibilities of this Committee are to develop means for strengthening Extension programs offered by the Department. The Extension Committee develops annual and long-range plans of work, plans for interdisciplinary program efforts, priorities for educational material development, and means of information delivery.

Members: Jeff Stringer, Chair
Bobby Ammerman
Tom Barnes
Terry Conners
Carroll Fackler
Deborah Hill
Doug McLaren
Billy Thomas

- 2. Graduate Curriculum Committee** – The primary responsibility of this Committee is to provide continuing oversight of the academic activities of the Department, particularly those concerning the graduate program. Duties include reviewing applications to the graduate program, providing initial counsel to newly admitted graduate students, orchestrating graduate student recruitment efforts, curriculum planning, and course scheduling. (Admissibility of applicants to the graduate program will be voted on by all graduate faculty). The Graduate Curriculum Committee consists of the D.G.S., who serves as Committee chair, with a minimum of three other faculty members and one graduate student.

Members: Dave Wagner, Chair

Each member below is serving a two-year term

Mary Arthur (appointed Fall '07)
John Lhotka (appointed Fall '07)

Yu Liang (appointed Fall '08)
Lauren Dahl (appointed Fall '07)

Tammy Cushing (appointed Fall '08)
Songlin Fei (appointed Fall '08)

- 3. Undergraduate Curriculum Committee** – The primary responsibility of this Committee is to provide continuing oversight of the undergraduate academic programs

of the Department. Duties include curriculum review and planning, and determination of departmentally controlled undergraduate scholarships. (Consideration of special requests by undergraduates concerning curriculum requirements will be made by all undergraduate advisors.) The Undergraduate Curriculum Committee consists of the D.U.S., who serves as Committee Chair, and all members of the faculty with instructional responsibilities at the undergraduate level. An Ad hoc subcommittee has been formed to make curriculum revision recommendations in 2006-2007.

Members: Steve Bullard
Jim Ringe
Mary Arthur
Tammy Cushing
Mike Lacki
Dave Wagner
Paul Kalisz

4. Research Committee – The Agricultural Experiment Station expects that all station projects will be reviewed by a Departmental Research Committee. However, because of the diverse interests and expertise of the Department, a single Research Committee cannot effectively review all proposals. The chair will appoint ad hoc committees consisting of three faculty (two from allied areas of expertise and one from a non-allied discipline) for the purpose of reviewing each station project.

5. Robinson Forest Committee – This committee has responsibility for assisting the Chair and the Facilities Director of Robinson Forest to establish policy for the development of programmatic objectives of the Forest. Specific responsibilities include: coordination of teaching, research, extension efforts; recommendations on development of facilities; and long-term planning for the use of the Forest. The committee consists of a minimum of three faculty, one of whom will serve as Committee chair and the Facilities Director.

Members: Jeff Stringer, Chair
Chris Barton
Songlin Fei
Mike Lacki
Will Marshall, Facilities Director
Lynne Rieske-Kinney

6. Safety Committee – The primary responsibility of this committee is to ensure continual review of safety matters in the Department. This committee will consist of a chair appointed by the Department Chair, one other faculty member and one non-faculty Departmental member.

Members: Darryl Cremeans, Chair
Terry Conners
Millie Hamilton

7. Search Committees – The responsibility of a search committee is to ensure that vacancies are properly defined and advertised. Once all applications are received, the committee evaluates them and narrows them down to a list of interview quality candidates. This list is forwarded to the Department Chair for final approval. The Department Chair assigns faculty and staff whose fields are closely related to that of the vacant position. The committees generally consist of a chair appointed by the Department Chair and two other members.

8. Space Committee – The responsibility of this committee is to ensure equitable and efficient allocation and use of available space for offices, laboratories, storage, and parking. This committee consists of a chair appointed by the Department Chair, and representation from extension and research faculty.

Members: Darryl Cremeans, Chair
Songlin Fei
Deborah Hill
Courtney Mastin

9. Website Committee – This committee provides guidance to the Department on issues involving the Departmental-level website. This guidance varies from general issues such as overall design and general functioning of the site, to very specific issues such as providing material, links, and other items for inclusion and updating over time. Membership on this committee is open to interested faculty, staff, and graduate students.

Members: Darryl Cremeans
Erin Barding
Cheryl Estes
Songlin Fei

10. Wood Utilization Center Committee – This committee has responsibility for assisting the Department Chair and the Superintendent of the Wood Utilization Center to establish policy for the development of programmatic objectives of the Center. Specific responsibilities include: coordination of teaching, research, extension efforts; and recommendations on development of facilities; and long-term planning for use of the Center. The Committee consists of three faculty, one of whom will serve as Committee chair, and the Superintendent of the Wood Utilization Center.

Members: Carroll Fackler

11. Ad hoc Strategic Planning Committee – Consisting of faculty and staff, this ad hoc Committee makes recommendations regarding the Department's draft Strategic Plan. The draft Plan recommended by this Committee will be considered for approval and adoption by the Department's faculty and staff.

Members: Tom Barnes
Steve Bullard

John Cox
Darryl Cremeans
Millie Hamilton
Cheryl Estes
Jim Ringe
Tamara Cushing
Dave Wagner
Reneé Williams

12. Other Departmental Assignments:

- Inventory Control Officer (computers) – Darryl Cremeans
- Inventory Control and Chemical Disposal Contact – Rupal Patel
- Vehicle Maintenance – Assigned by Darryl Cremeans to student workers as needed