

**KEHA International Exchange Program
Homemaker Application
Due March 1st**

General Information

Name _____

Address _____

Phone _____ Work _____

Date of Birth _____ Place of Birth _____

Married _____ Single _____ Name of Spouse _____

Religion (Optional) _____ Children _____ Ages _____

Number of years in Homemakers _____ Officer _____ State _____ Area _____ County _____

At what levels have you served as International chairman?

Briefly list leadership roles: _____

Overseas travel experience: (Indicate when, where, and for what purpose)

Valid Passport or Visa? _____ Yes _____ No

Please list any languages other than English that you are fluent in. List your competency in them as poor, fair, very good.

Language _____ Speaking _____ Reading _____ Writing _____

Language _____ Speaking _____ Reading _____ Writing _____

Language _____ Speaking _____ Reading _____ Writing _____

List your hobbies and special interest: _____

Health Limitations: _____

Write a short paragraph on why you want to participate in the Homemaker Exchange Program: _____

Signature of Applicant _____

Signature of County President _____

CULTURAL ARTS EXHIBIT CATEGORIES ~ 2009

CATEGORIES

SUBCATEGORIES

- | | |
|-------------------------------|---|
| 1. APPAREL..... | Novelty
Quilted
Pieced
Appliquéd
Accessory |
| 2. ART, 3-DIMENSIONAL..... | Carving
Sculpture |
| 3. ART, NATURAL | Wood
Other |
| 4. BASKETRY | Plain
Dyed Material
Novelty
Miniature (under 4 inch)
Cane |
| 5. BEADING..... | Non-jewelry Item/Wearable
Knitting or Crochet with Beads
Bead-weaving
Miscellaneous |
| 6. CERAMICS | Hand-formed
Molded
Pre-made |
| 7. COUNTED CROSS STITCH..... | 14 Count & Under
16 - 22 Count
Specialty Cloth (linens, etc.) |
| 8. CROCHET | Yarn
Thread |
| 9. DOLL/TOY MAKING | Porcelain/China
Cloth
Handmade Toy other than Porcelain/China or Cloth |
| 10. DRAWING | Pastels
Pen & Ink
Pen & Ink with Oil Roughing
Pencil-Black
Pencil-Color |
| 11. EMBROIDERY | Basic Embroidery
Crewel
Candle Wicking
Smocking
Ribbon
Machine Embroidery
Swedish
Tatting/Lace Making
Miscellaneous |
| 12. FELTING* | Wet Method
Needle Method |
| 13. HOLIDAY DECORATIONS | Spring
Summer
Autumn
Winter |

2009 KEHA Cultural Arts Exhibit

The following category changes/additions/explanations have been made for the 2009 KEHA Cultural Arts Exhibit:

1. **Apparel** category – the **Novelty** sub-category is for apparel items that include fabric manipulation and are deemed “wearable art.” Examples include decorative costumes, christening gowns, cutwork items, and items that incorporate multiple embellishment techniques.
2. **Drawing – Pen & Ink with Oil Rouging** sub-category has been added. Items entered should be original designs. Copying another person’s drawing excludes it from being an original design.
3. **Jewelry** category has been added as a main category and removed from the **Beading** category. The following sub-categories have been added for Jewelry:
 - a. **Original Design** – Jewelry item(s) using any medium to hand form/create the components, such as clay, metal, glass, wire, etc.
 - b. **Beaded** – Jewelry item(s) using purchased beads. Single strands of beads are discouraged.
 - c. **Mixed Media** - Jewelry item(s) using a combination of components such as wire, or chain maille, and mixed with beads.
4. **Beading** – The following sub-categories have been added/explained:
 - a. **Non-jewelry item/wearable** – includes apparel items, scarves, and detachable collars.
 - b. **Knitting or crochet with beads**
 - c. **Bead Weaving** – includes both loom and off-loom weaving such as the Peyote stitch.
 - d. **Miscellaneous** – items with beaded embellishment such as purse, bookmark, framed artwork, beaded doll dress, beaded embroidery, beaded tatting, etc.
5. **Quilts** category – Remember, exhibits are to be completed and worked by an individual, not a group or with the help of a second person.
 - a. Sub-category addition: **Novelty/Machine Quilted** to include stenciled, embroidered, miniature, etc.
 - b. Sub-category deleted: **Whole Cloth/ Hand Quilted**, entries may be entered in the **Miscellaneous Category**

2009 CULTURAL ARTS EXHIBIT RULES

All Extension Homemakers are encouraged to submit “original” items for competition in state exhibits. Identification of item should be on tag provided by state.

Areas may exhibit one item from each category and /or subcategory. Maximum number 86.

Each article must be the work of a homemaker member and must have been completed during the past two (2) years.

The Exhibitor and/or their representative are responsible for transporting exhibits to and from the state meeting.

Each Exhibitor must provide their own materials to properly display their item. Tape and nails cannot be used on the walls. If items are best displayed vertically, please provide a well identified easel or means of hanging exhibit from the wall.

Entries will be exhibited by category. Entries will be judged by subcategory when indicated. All items will be judged and entries will receive a participant ribbon. **Exhibitor is responsible for category/subcategory determination.**

Blue ribbons are awarded for high quality work, the number depending on the quality of the entries. A championship purple ribbon is awarded to best of the category.

If categories are to be eliminated, there will be a one year notice.

Neither the Kentucky Extension Homemakers Association nor the University of Kentucky will be responsible for any lost, misplaced, or broken items. We do not anticipate any misfortune, but this disclaimer must be clearly understood by all Exhibitors.

The exhibits will be hosted at all times. Additional security will be provided when necessary.

Criteria for Judging:

- A. Three-dimensional art, china painting, decorative painting, drawing, art painting, and ceramics.
 - 1) originality; 2) artistic promise; 3) technique; and 4) composition
- B. Apparel, basketry, beading, counted cross stitch, crochet, embroidery, felting, holiday decorations, jewelry, knitting, natural art, needlepoint, pillows, quilts, recycled art, rug making, toy/doll making, wall or door decorations, weaving, and miscellaneous.
 - 1) originality; 2) workmanship; 3) color harmony; 4) beauty of design; and 5) general appearance.
- C. Photography.
 - 1) originality; 2) content; 3) clarity; 4) technical competence; and 5) composition.
- D. Scrapbooking—Please indicate page(s) to be judged if entire scrapbook is sent. Contest is limited to one-page and two-page layouts only.
 - 1) balance and symmetry; 2) color coordination; 3) quality of photography; 4) use of space; 5) neatness; 6) lettering; 7) journaling; 8) use of embellishment; 9) does it tell a story?

AWARDS AND CONTESTS

Deadline/Contact Chart

CATEGORY	NAME OF CONTEST	ENTRY FORMS OR REQUIREMENTS	DEADLINE	AWARD	CONTACT PERSON
Leadership Development	Community Volunteer Units (V.S.U.'s)	Log Form Summary Club & Individual	March 1	Certificate and Seal	René Siria 108 Old Station Road Frankfort, KY 40601
	Community Volunteerism Award	<i>See Handbook 77</i> Club & County	March 1	Plaque to 1 st Place Certificate to 2 nd & 3 rd	
	Scholarship Challenge	<i>See Handbook 76b</i>	March 1	Plaque to 1 st Place Certificate to 2 nd & 3 rd	
Management & Safety	"It Ought to Be A Law"	<i>See Handbook 85</i>	March 1	Plaque to Winner Certificate to 2 nd & 3 rd	Anna Francis Stinnett P.O. Box 93 Hardinsburg, KY 40143
Cultural Arts & Heritage	Creative Writing/ Poetry	<i>See Handbook 45</i>	March 1	Plaque (1st) Certificate (2 nd & 3 rd)	Barbara Seiter 8669 Valley Circle Dr Florence, KY 41042
	Creative Writing/ Memoirs	<i>See Handbook 45</i>	March 1	Plaque (1st) Certificate (2 nd & 3 rd)	
	Creative Writing/Short Story (1 entry per person)	<i>See Handbook 45</i>	March 1	Plaque (1st) Certificate (2 nd & 3 rd)	
International	County Project Award	<i>See Handbook 72</i>	March 1	Plaque (1st) Certificate (Runners Up)	Linda Heflin 320 Schmidt Road Paducah, KY 42003
	Pennies for Friendship			Plaque (1st) Certificate (Runners Up)	

AWARDS AND CONTESTS, *CONTINUED*

CATEGORY	NAME OF CONTEST	ENTRY FORMS OR REQUIREMENTS	DEADLINE	AWARD	CONTACT PERSON
Environment, Housing & Energy	Environmental Project Award	<i>See Handbook 51</i>	March 1	Plaque (1 st) Certificate (to each Area winner)	Helen Eden 126 Dave Eden Road Berea, KY 40403
Family & Individual Development	Chair Back Covers	<i>See Handbook 59c</i>	March 1	Plaque (1 st) Certificate (2 nd & 3 rd)	JoAnn Ellegood 3370 State Route 80E Arlington, KY 42021
Food, Nutrition, & Health	Ovarian Cancer 100% Contribution for OCRF	None	March 1	Certificate	Donna Shoemaker 5515 W KY 10 Tollesboro, KY 41189
	County giving largest amount per member and largest amount overall of money to OCRF	None	March 1	Plaque	
	Ovarian Cancer Research Fundraising Contest	<i>See Handbook 62</i>	March 1	Plaque (1 st) Certificate (2 nd & 3 rd)	
	Kentucky Women's Health Registry	<i>See Handbook 62a</i>	March 1	Plaque (1 st) Certificate (2 nd & 3 rd)	
	Health Promotion Project	<i>See Handbook 62a</i>	March 1	Plaque (1 st) Certificate (2 nd & 3 rd)	
4-H Youth Development	Share Our Love of Culinary Skills	<i>See Handbook 65</i>	March 1	Plaque (1 st) Certificate (2 nd & 3 rd)	Nancy Broughton 429 Wheatley Road Ashland, KY 41101
Membership Recognition	Membership Increase	None	January 1	Certificate for counties with 25 new members. Plaque to county with largest percent of increase	Area President (Area President report to 2 nd Vice-President)
	1 New Member per Club	None	January 1	Certificate for counties that report 1 new member per club. Eg. County with 12 clubs must have 12 new members.	

STATE EDUCATIONAL CHAIRMAN NOMINATION FORM

Please do not include information not requested on this form. Do not write on the back of this form. All information should be typed or legibly printed. (Qualifications listed in Bylaws Article III Section 3.)

Send to: KEHA Secretary as listed on the current directory

Forms should be sent by certified mail and must be postmarked thirty (30) days prior to the KEHA Annual Meeting.

NAME OF NOMINEE _____

ADDRESS OF NOMINEE _____

COUNTY _____

Phone _____ Email _____

(Check One) Environment, Housing, Energy _____ Cultural Arts & Heritage _____
Family & Individual Development _____ Food, Nutrition & Health _____
4-H Youth Development _____ International _____
Leadership Development _____ Management & Safety _____

Personal Sketch of Nominee: (Optional)

Gender (circle one) (optional) M F

Age Range (check one) 15-19 () 20-24 () 25-34 ()
35-39 () 40-44 () 45-64 () 65 + ()

Other: (Check all that apply) married () not married () children ()

Hobbies: _____

Offices Held in KEHA and Number of Years in Office:

Offices Held Local Club County Area State

President _____

Vice-President _____

Secretary _____

Treasurer _____

Committee Chairmen (list):

PERSONNEL DIRECTORY - KENTUCKY EXTENSION HOMEMAKERS ASSOCIATION STATE BOARD

Summer 2008

STATE OFFICERS

	NAME	MAILING ADDRESS	COUNTY	TERM	PHONE / E-MAIL
PRESIDENT	Linda Kaletch	9512 Wickliffe Road Wickliffe, KY 42087	McCracken	2007-2010	270-876-7509 lkaletch@brtc.net
1 st VICE PRESIDENT / PROGRAM	Susan Hansford	PO Box 246 Somerset, KY 42502	Pulaski	2008-2011	606-274-4222 susanhansford@hotmail.com
2 nd VICE PRESIDENT / MEMBER RESOURCES	Linda Green	11803 Suncrest Drive Walton, KY 41094	Boone	2006-2009	859-802-6748 kylbg@fuse.net
SECRETARY	Dianne Higgins	175 Davis Mill Road Elkton, KY 42220	Todd	2007-2010	270-265-5239 ddhiggins@bellsouth.net
TREASURER	Marena Nelson	961 Stephens Branch Road Martin, KY 41649	Floyd	2008-2011	606-285-0481 marena@mikrotec.com

STATE CHAIRMEN

CULTURAL ARTS & HERITAGE	Barbara Seiter	8669 Valley Circle Drive Florence, KY 41042	Boone	2006-2009	859-525-4804 barbaraseiter@insightbb.com
ENVIRONMENT, HOUSING & ENERGY	Helen Eden	126 Dave Eden Road Berea, KY 40403	Madison	2008-2011	859-986-4862 heden.1@juno.com
FAMILY & INDIVIDUAL DEVELOPMENT	Jo Ann Ellegood	3370 State Route 80 East Arlington, KY 42021	Carlisle	2006-2009	270-655-7862 jae3370@windstream.net
FOOD, NUTRITION & HEALTH	Donna Shoemaker	5515 W KY 10 Tollesboro, KY 41189	Lewis	2008-2011	606-798-4382 donnasueshoe@gmail.com
4-H YOUTH DEVELOPMENT	Nancy Broughton	PO Box 1704 Ashland, KY 41105-1704	Boyd	2007-2010	606-325-3494

INTERNATIONAL	Linda Heflin	320 Schmidt Road Paducah, KY 42003	McCracken	2007-2010	270-554-7219 lhflinksi@comcast.net
LEADERSHIP DEVELOPMENT	René Siria	108 Old Station Road Frankfort, KY 40601	Franklin	2008-2011	502-848-4299 renersiria@yahoo.com
MANAGEMENT & SAFETY	Anna Frances Stinnett	PO Box 93 Hardinsburg, KY 40143	Breckinridge	2006-2009	270-580-7280 stinnett.anna@yahoo.com

AREA HOMEMAKER PRESIDENTS

PURCHASE	Marlene Lambert	264 Summer Ave. Wingo, KY 42088	Graves	2006-2009	
PENNYRILE	Paula W. Atkins	233 W. Main Cross Greenville, KY 42345	Muhlenberg	2007-2010	270-338-6212 jpatkins@bellsouth.net
GREEN RIVER	Vicki Jenkins	10179 US 60W Henderson, KY 42420	Henderson	2006-2009	270-533-6642 vjenkins@henderson.net
MAMMOTH CAVE	Sandra Lennon	619 Milton Riley Road Russellville KY 42276	Logan	2006-2009	270-726-8806 sglennon@peoplepc.com
LAKE CUMBERLAND	Wynemia DeSpain	204 Sunrise Drive Greensburg, KY 42743	Green	2007-2010	270-932-7377 (H) wynemia@accesshsd.net
LINCOLN TRAIL	Martha Potter	715 Hwy 1157 Lebanon, KY 40033	Marion	2008-2011	270-692-3411
LOUISVILLE	Peggy Townsend	5001 Creek Circle Prospect, KY 40065-9511	Oldham	2005-2008	502-426-5158 porpeg@bellsouth.net
NORTHERN KENTUCKY	Betty Roberts	PO Box 251 Warsaw, KY 41095-0251	Gallatin	2007-2010	859-991-3571 TootsRoberts7@aol.com
FORT HARROD	Elizabeth Adams	122 Lancaster Road Crab Orchard, KY 40419	Lincoln	2006-2008	606-355-2735 jandeadams@bellsouth.net
BLUEGRASS	Coetta Combs	220 Stratford Drive Richmond, KY 40475	Madison	2006-2009	859-623-2349 859-221-9846 cell

LICKING RIVER	Janet Meyer	5683 Willow Lenoxburg Road Foster KY 41043	Bracken	2006-2009	budandjanet@gmail.com
NORTHEAST	Brenda Kilgore	2078 Powells Creek Pikeville KY 41501	Pike	2006-2009	606-437-9567 bilbre36@yahoo.com
QUICKSAND	Glenna Kaye Dixon	99 Hurt Branch Road Hazard, KY 41701	Perry		606-439-1568 cedix@windstream.net
WILDERNESS TRAIL	Noreitta Thompson	896 E Level Green Rd Brodhead, KY 40409	Rockcastle	2002-2008	606-758-8377 (H) purpledawn4@aol.com

OTHER
(non-voting Board members)

PARLIAMENTARIAN	Barbara Brown	315 Stoney Pt. Grayson, KY 41143-6460	Greenup	2007-2010	606-473-5374 dolmaker@earthlink.net
MASTER FARM HOMEMAKER	Sue Scott	4483 Clarks Run Road Maysville, KY 41056	Mason	2008-2009	606-883-3264
KEAFCS PRESIDENT	Nancy Hunt	Crittenden Co Ext Office 107 South Main Street Marion, KY 42064-1500	Crittenden	2008	207-965-5236 nancy.hunt@uky.edu
KEHA ADVISOR	Kim Henken (Rose Runyons, Staff Support Associate)	102 Erikson Hall University of Kentucky Lexington, KY 40506-0050	Fayette		859-257-3887 (O) 859-519-0985 (Cell) 859-257-7565 (F) khenken@uky.edu rrunyons@uky.edu
Director, School of Human Environmental Sciences/Assistant Director, Family & Consumer Sciences	Dr. Ann Vail *(Darlene Tipton, Administrative Support Associate)	102 Erikson Hall University of Kentucky Lexington, KY 40506-0050	Fayette		859-257-3887 (O) 859-257-9032 (F) ann.vail@uky.edu dtipton@uky.edu

ADVISORS TO STATE CHAIRMEN (not on KEHA Board)

CULTURAL ARTS & HERITAGE ADVISOR	Marjorie Baker	242 Scovell Hall, U.K. Lexington, KY 40546-0064 Office: 246 Scovell Hall	Fayette		859-257-7772 (O) 859-257-7565 (F) mbake4@email.uky.edu
ENVIRONMENT, HOUSING & ENERGY ADVISOR	Linda Adler	118 Funkhouser Bldg., U.K. Lexington, KY 40506-0054	Fayette		859-257-3888 (O) 859-257-7565 (F) lreece@email.uky.edu
FAMILY & INDIVIDUAL DEVELOPMENT ADVISOR	Carole Gnatuk	149 Washington Ave., U.K. Lexington, KY 40504	Fayette		859-257-7753 (O) 859-257-3212 (F) cgnatuk@email.uky.edu
FOOD, NUTRITION & HEALTH ADVISOR	Ingrid Adams	204 Funkhouser Building Lexington, KY 40546-0054	Fayette		859-257-7480 (O) 859-257-3707 (F) ingrid.adams@uky.edu
4-H/YOUTH DEVELOPMENT ADVISOR	Deana Reed	212 Scovell Hall, U.K. Lexington, KY 40546-0064	Fayette		859-257-5961 (O) 859-257-9511 (F) dkreed@uky.edu
INTERNATIONAL ADVISOR	Hazel Forsythe	202 Funkhouser Bldg., U.K. Lexington, KY 40506-0054	Fayette		859-257-4146 (O) 859-257-3707 (F) nfshazel@email.uky.edu
LEADERSHIP DEVELOPMENT ADVISOR	Laura Stephenson	102 Erikson Hall, U.K. Lexington, KY 40546-0064	Fayette		859-257-3887 (O) 859-257-7565 (F) laura.stephenson@uky.edu
MANAGEMENT & SAFETY ADVISORY	Sue Badenhop *Bob Flashman	242 Scovell Hall, U.K. Lexington, KY 40546-0064 303 Funkhouser Bldg., U.K. Lexington, KY 40506-0054	Fayette Fayette		859-257-1812 (O) 859-257-7792 (F) sbadenho@uky.edu 859-257-7753 (O) 859-257-3212 (F) rflashma@uky.edu

*Lead Specialist
Updated July 2008

KEHA REMINDER CALENDAR

Month	Reminder Notes
July	Prepare club organizational materials for the new KEHA year Plan for county and club officer training
August	Plan for Membership Drive Plan for marketing homemakers Officer Training County Council Meeting
October	Plan for next program year Area Annual Meetings Kentucky Homemakers Week (second full week) Names of Area Officers to State President and KEHA Advisor KEHA State Meeting Presenter Forms Due
November	KEHA Fall Board Meeting
December	Mail dues by December 15. Delinquent by December 31. Membership report due to Area President or Vice President by December 31 Membership lists for Newsletter Database are due to KEHA Advisor by December 31
January	1 st – Educational Chairman Reports due from club to county
February	1 st – Educational Chairman Reports due from county to area 1 st – Membership Report due to State 2 nd Vice President
March	1 st - All contests, awards, applications, scholarships, 50 year members, etc., for KEHA state meeting due 1 st - Educational Chairmen Reports due from area to state chairmen KEHA Spring Board Meeting State Officer, State Educational Chairmen, and Area President Annual Reports sent to Kim Henken electronically (via email attachment or disk delivered at Spring Board Meeting)
April/ May	Registration due for KEHA State Meeting KEHA State Meeting

-KEHA PROMOTIONAL ITEMS-

<i>Item</i>	<i># Ordered</i>	<i>Price Each</i>	<i>Total</i>
Aprons	_____	\$ 8.00	_____
Brag Book	_____	\$ 1.50	_____
Briefcase	_____	\$20.00	_____
Cake Decorator	_____	\$ 1.00	_____
Can Topper	_____	\$ 1.00	_____
Cap (white-blue logo)	_____	\$ 5.00	_____
Ceramic Pedestal Mug	_____	\$ 5.00	_____
Canvas Tote Bag (white)	_____	\$ 6.00	_____
Canvas Tote Bag (Blue, 75 th Anniversary)	_____	\$ 6.00	_____
Denim Shirt	_____	\$25.00	_____
<i>Sm.</i> _____ <i>Med.</i> _____ <i>Lg.</i> _____ <i>XL</i> _____ <i>2XL</i> _____ <i>3XL</i> _____			
Emery Board	_____	\$ 0.25	_____
Envelope Tote	_____	\$ 3.00	_____
Flashlight (mini)	_____	\$ 2.00	_____
Foster Care Duffle Bag (with iron-on letters)	_____	\$ 5.00	_____
Garment Bag	_____	\$10.00	_____
Glass Box (2-piece, engraved)	_____	\$ 8.00	_____
Kan-Tastic	_____	\$ 1.00	_____
Lanyards	_____	\$ 3.00	_____
Lapel Pin – KEHA Kentucky shape	_____	\$ 3.00	_____
Lapel Pin – 75 th Anniversary	_____	\$ 2.00	_____
License Plate Frame	_____	\$ 2.00	_____
Luggage Tag	_____	\$ 1.00	_____
Mouse pad	_____	\$ 1.00	_____
Multi-Task Opener	_____	\$ 2.00	_____
Note Pad (small, \$-shaped)	_____	\$ 0.25	_____
Oven Stick	_____	\$ 1.00	_____

Items continued on next page

<i>Item</i>	<i># Ordered</i>	<i>Price Each</i>	<i>Total</i>
Pen (Laser)	_____	\$ 2.00	_____
Pen (Lighted)	_____	\$ 1.00	_____
Pen (Squiggle)	_____	\$ 1.00	_____
Pen (75 th Anniversary)	_____	\$ 1.00	_____
Robotic Folding Book Light	_____	\$ 3.00	_____
Sewing Kit	_____	\$ 1.00	_____
Slimster Wallet/Keychain	_____	\$ 2.00	_____
T-Shirt (white-blue logo)	_____	\$ 6.00	_____
<i>Sm.</i> _____ <i>Lg.</i> _____ <i>XL</i> _____			
Tablecloth (125 x 65)	_____	\$45.00	_____
Tape Measure/Level Key Chain	_____	\$ 1.00	_____
Tool Kit	_____	\$ 2.00	_____
Whisk	_____	\$ 1.50	_____
Zip Up Travel Bag	_____	\$ 10.00	_____
Grand Total (price includes shipping)			_____

*Please note: lower prices on many items, other items no longer available. Minimum order of **\$20.00** includes shipping. All other orders, shipping will be added to total.*

County _____ **Date** _____

Name _____

Address _____

Phone _____

Send order form with check made payable to KEHA to:

Sharon Dunn
P.O. Box 4525
Winchester, KY 40392-4525

To contact Sharon with questions:

Phone: (859) 595-6503
Email: misntxru2@yahoo.com

KEHA PROGRAM OF WORK REPORTS

KEHA adopted a new reporting system that ties directly to the educational program of work for the organization and updates the method used for collecting data. The new reporting system was instituted for the 2006-2007 program year and continues. On the following pages you will find report forms for each of the eight educational chairmen. The educational chairmen are as listed:

Cultural Arts & Heritage
Environment, Housing & Energy
Family & Individual Development
Food, Nutrition & Health
4-H & Youth Development
International
Leadership Development
Management & Safety

We are requesting that each individual club chairman or representative send a club report to the respective county chairman, the respective county chairman will send a county report to the respective area chairman and the area chairman will send an area report to the respective state chairman.

The dates for sending the reports are listed on each form. Please send the reports before the deadline.

The only way for any reporting system to work is for the information to be collected at each level - club, county, area and state. We appreciate your support of this new reporting approach and thank you in advance for helping us implement this new system.

**Please use the following pages (48-54b dated either June 2007 or June 2008) to replace (dated August 2005) in your manual.
The 2005 forms will no longer be used.**

**KEHA Program of Work Report
Cultural Arts and Heritage**

From _____ to _____

Club Name: _____

County: _____

Number of Clubs reporting: _____

Area: _____

Number of Counties reporting: _____

State: _____

Number of Areas reporting: _____

Name of person completing this form: _____ **Title:** _____

Phone: _____ **Email:** _____

Instructions: Please list lessons, program and activities conducted during the year you are reporting.

- Club reports are due to the County Chairman **by January 1st**.
- County reports are due to Area Chairman by **February 1st**.
- Area reports are due to State Chairman by **March 1st**.

1. Did you study the Cultural Arts and Heritage Lesson “Discover the Past! Revitalizing Your Community through Historic Preservation?”
_____ yes _____ no
If yes, state the results of the lesson.

2. Did your county use the Book List? _____ yes _____ no
If yes, number of books read _____

3. Did you use the bookmarks sponsored by the State as rewards? _____ yes _____ no
If yes, number awarded _____

4. List the crafts taught in the last year and number attending each.

5. List Cultural Arts trips taken by your county and number attending.

6. Does your county have a quilt guild? _____ yes _____ no
Number of quilts made _____

7. Does your county have a basket guild? _____ yes _____ no
Number of baskets made _____
8. Number that attended a basket seminar in the last year _____
Number that attended a quilt seminar in the last year _____
9. Did your area/county sponsor a Heritage Skills camp/retreat? _____ yes _____ no
Number that attended _____
10. List service projects as result of Cultural Arts and Heritage (e.g. historic preservation projects, projects that promote the arts and/or heritage, etc.)
Project _____
Project _____
Project _____
11. Number that help with a local museum _____
12. List other activities/lessons pertaining to Cultural Arts and Heritage in which your county/area participated.

**KEHA Program of Work Report
Environment, Housing and Energy**

From _____ to _____

Club Name: _____

County: _____

Number of Clubs reporting: _____

Area: _____

Number of Counties reporting: _____

State: _____

Number of Areas reporting: _____

Name of person completing this form: _____ **Title:** _____

Phone: _____

Email: _____

Instructions: Please list lessons, program and activities conducted during the year you are reporting.

- Club reports are due to the County Chairman by **January 1st**.
- County reports are due to Area Chairman by **February 1st**.
- Area reports are due to State Chairman by **March 1st**.

Theme: Your Home: Past, Present and Future

1. Which of the following programs were conducted?

Lesson/Program/Activities	Clubs	Members	Non- members
Housing Lessons/Activities: ▪ A Home for a Lifetime of Living (including universal design and retirement housing) ▪ Family Keepsakes (including Our Treasured Belongings: Ties that Bind) ▪ New Products for Kitchen and Bath ▪ Controlling Clutter ▪ Healthy Homes (mold, safety, security, etc.) ▪ Other Housing & Furnishings Lessons or Activities: <i>(Please list on back.)</i>	(List number)	(List number)	(List number)
Environmental Lessons/Activities: ▪ Arbor Day or Earth Day ▪ Beautification Project or Adopt a Highway ▪ Other Environmental Lessons/Activities: <i>(Please list on back.)</i>			
Energy Lesson/Activities: <i>(Please list on back.)</i>			

2. How many counties participated in this year's contest?

of clubs with participants _____ # of members participating _____

3. Were any special county or area programs conducted related to housing, environment and energy topics? (Example: field trips, tours, housing clinics, special workshops, etc.)

Yes _____ No _____ If yes, please provide brief description. (Write on back if needed.)

**KEHA Program of Work Report
Food, Nutrition & Health**

From _____ to _____

Club Name: _____

County: _____

Number of Clubs reporting: _____

Area: _____

Number of Counties reporting: _____

State: _____

Number of Areas reporting: _____

Name of person completing this form: _____ **Title:** _____

Phone: _____

Email: _____

Instructions: Please list lessons, program and activities conducted during the year you are reporting.

- Club reports are due to the County Chairman **by January 1st**.
- County reports are due to Area Chairman by **February 1st**.
- Area reports are due to State Chairman by **March 1st**.

VOLUNTEERED TIME & MONEY

	<i>VOLUNTEER HOURS</i>	<i>DOLLARS</i>
Ovarian Cancer	_____	_____
Local Food Pantry	_____	_____
List Others:		
_____	_____	_____

	<i>#Members Participated</i>	<i># Non – members</i>
Blood Drive	_____	_____
Exercise Regularly	_____	_____
Annual Checkup	_____	_____
Improved Diet	_____	_____
Cancer Screening:		
Ovarian	_____	_____
(Site of Screening _____)		
Breast	_____	_____
Participated in the Kentucky Women’s Health Registry _____		_____
List Other:		

List Food, Health & Nutrition Lessons Taught:

List UK Programs Used:

List Chairs/Groups Partners:

Use the back of this sheet for other, narrative report of special activities or bragging.

KEHA Program of Work Report 4-H Youth Development

From _____ to _____

Club Name: _____ Number of Clubs reporting: _____
 County: _____ Number of Counties reporting: _____
 Area: _____ Number of Areas reporting: _____
 State: _____
 Name of person completing this form: _____ Title: _____
 Phone: _____ Email: _____

Instructions: Please list lessons, programs and activities conducted during the year you are reporting.

- Club Reports are due to the County Chairman by January 1st.
- County Reports are due to Area Chairman by February 1st.
- Area Reports are due to State Chairman by March 1st.

The following questions apply to all youth, not just those in 4-H Youth Development programs.

- Number of members who worked with youth during past year. _____
- Total number of volunteer hours acquired through youth development work. _____
- Number of 4-H Camp scholarships/sponsorships given by your club. _____
- Number of youth that attended 4-H camp because of these scholarships/sponsorships. _____
- Total number of youth reached. _____
- Total number of volunteer hours with youth. _____

What did you do with youth (teaching, mentoring, judging project, etc.)?

4-H Lessons/Activities Taught: (check all that apply)

2008 – 2009	2009 – 2010	2010 – 2011
<input type="checkbox"/> Nutrition Background Basics guide	<input type="checkbox"/> Fitness Background Basics guide	<input type="checkbox"/> True Consequences
<input type="checkbox"/> Stand Up for Breakfast	<input type="checkbox"/> Fitness Speedway	<input type="checkbox"/> Fact or Fable?
<input type="checkbox"/> Fast Breaks for B.R.E.A.K.F.A.S.T	<input type="checkbox"/> Circle Keep Away	<input type="checkbox"/> Camp Courageous
<input type="checkbox"/> Breakfast Bloopers	<input type="checkbox"/> Walk Outside	<input type="checkbox"/> Sharing Our Love of Culinary Skills
<input type="checkbox"/> Graham Cracker Scram	<input type="checkbox"/> JIFF Family Newsletter (lesson 5)	
<input type="checkbox"/> JIFF Family Newsletter (lesson 5)	<input type="checkbox"/> Cone Crazy	
<input type="checkbox"/> Mealtime Manners publication	<input type="checkbox"/> Design A Game	
<input type="checkbox"/> General Manners Discussion	<input type="checkbox"/> Visualize Your Best	
<input type="checkbox"/> Table Setting Activity	<input type="checkbox"/> JIFF Family Newsletter (lesson 7)	
<input type="checkbox"/> Proper Use of Knife, Fork & Spoon	<input type="checkbox"/> Camp Courageous	
<input type="checkbox"/> Mealtime Manners Discussion	<input type="checkbox"/> Sharing Our Love of Culinary Skills	
<input type="checkbox"/> Potluck Supper		
<input type="checkbox"/> Camp Courageous		
<input type="checkbox"/> Sharing Our Love of Culinary Skills		

What have you as a Homemaker put into practice in your own life as a result of these lessons?
 (i.e. started walking more, cooking healthier foods and making wiser life choices)

**KEHA Program of Work Report
International**

From _____ to _____

Club Name: _____

County: _____ **Number of Clubs reporting:** _____

Area: _____ **Number of Counties reporting:** _____

State: _____ **Number of Areas reporting:** _____

Name of person completing this form: _____ **Title:** _____

Phone: _____ **Email:** _____

Instructions: Please list lessons, program and activities conducted during the year you are reporting.

- Club reports are due to the County Chairman **by January 1st**.
- County reports are due to Area Chairman **by February 1st**.
- Area reports are due to State Chairman **by March 1st**.

Please include information for programs conducted in the past 12 months.

1. How many clubs (counties) conducted programs (club lessons, special interest lessons or workshops) as part of their International Program of Work?

Total clubs (counties) _____ Total members _____

2. Which of the following and other programs/activities were conducted?

Lesson/Program	#of clubs	# of members	#non members
Empowering Women	_____	_____	_____
Ghana	_____	_____	_____
Kentucky Academy	_____	_____	_____
Other:	_____	_____	_____
_____	_____	_____	_____

3. Were any special county programs conducted related to International?
(Travel abroad, exchange students/homemakers, letter friends, etc.)

4. Please summarize county participation in this year's contest.

Number of clubs with participants _____ Number of members _____

5. Reminder: Pennies for Friendship are to be turned in to the State Treasurer by **December 15th**.

Describe leadership training (sponsored by other organizations) you attended or participated in.

Describe leadership development activities you helped promote while a member of another organization.

❖ **COMMUNITY VOLUNTEER ACTIVITIES**

Describe individual, club or county volunteer activities with other Extension organizations, such as 4-H, nutrition programs, farmer markets, etc.

Describe individual, club or county volunteer activities with other community volunteer organizations and activities, such as retirement homes, hospitals, schools, retirement homes, etc.

❖ **SCHOLARSHIPS**

Indicate the number of club, county and area scholarships awarded in each of these categories:

Type of Scholarship	Club # awarded and \$ amount	County # awarded and \$ amount	Area # awarded and \$ amount
High School – College			
High School – Tech or Vocational			
KEHA Member Only - College			
KEHA Member Only - Other			
4-H Camp			
Other			

Describe how funds were raised for the scholarships.

❖ **CITIZENSHIP** – Please indicate the number of members who:

_____ Are registered to vote; _____ Voted in last election

_____ Are familiar with flag etiquette; _____ Display the flag on holidays or other events

❖ **OTHER** - Please refer to the KEHA manual for information on the VSU program, Leadership Development contests and other information. The KEHA manual is available at you local Extension Office or on line at www.keha.org.

**Mail to: René Siria
 Leadership Development Chair
 108 Old Station Road
 Frankfort, KY 40601**

**KEHA Program of Work Report
Management & Safety**

From _____ to _____

Club Name: _____

County: _____

Number of Clubs reporting: _____

Area: _____

Number of Counties reporting: _____

State: _____

Number of Areas reporting: _____

Name of person completing this form: _____ **Title:** _____

Phone: _____

Email: _____

Instructions: Please list lessons, program and activities conducted during the year you are reporting.

- Club reports are due to the County Chairman **by January 1st**.
- County reports are due to Area Chairman by **February 1st**.
- Area reports are due to State Chairman by **March 1st**.

1. Please complete the following chart to share information about lessons and activities:

	Number of people that have taken the lesson	Number of people who have taken action from the lesson	Number of people interested in the subject
55 and Alive (Driver's Education)			
Conversation with Older Drivers (AARP)			
Care for the Elderly			
Other lessons? Please List:			

2. List other lessons that you feel would benefit homemakers. What publications do you believe should be offered? _____

3. Use the back to inform us of your concerns, thoughts and suggestions. Let us know what your group is doing concerning Management and Safety.

Thank you for your time and effort to improve the quality of KEHA!

KEHA TREASURER'S REMITTANCE FORM

Mail dues by December 15 (based on membership as of December 1 of current program year) to the KEHA Treasurer. Dues will be delinquent on December 31.

Make one check payable to Kentucky Extension Homemakers Association, Inc.

Remittances to be credited as follows:

Name of County _____

State Dues: Number of Members _____ @ \$4.00 per member \$ _____

Counties can make a contribution to any or all of the following funds:

Pennies for Friendship\$ _____

Evans/Hansen/Weldon Scholarship\$ _____

KEHA Homemaker Scholarship\$ _____

Ovarian Cancer\$ _____

Total Amount of Check\$ _____

Treasurer _____ Telephone _____

Address _____

FOR STATE TREASURER'S USE ONLY:

Refunds _____ \$ _____

(for what)

\$ _____

(for what)

Send original form plus check to the KEHA Treasurer.

EXPENSE VOUCHER

DATE _____

MEETING(S) _____

MILEAGE @ \$.505 mile x _____ miles = _____

MEALS not to exceed \$20.00 per day _____

REGISTRATION..... _____

LODGING..... _____

TAXI..... _____

AIR FARE..... _____

POSTAGE..... _____

PHONE..... _____

SUPPLIES..... _____

TOTAL _____

Please attach all receipts

Note: Budget category to be charged _____ Amount _____
_____ Amount _____
_____ Amount _____

Checks will be cut as invoice is received or twice a month unless otherwise notified.

NAME _____

BOARD POSITION _____

ADDRESS _____

ZIP _____ PHONE _____ EMAIL _____